



**SYDNEY CITY**

**COLLEGE OF MANAGEMENT**

RTO CODE: 45203 | CRICOS PROVIDER CODE: 03620C

# COURSE INFORMATION

[www.sccm.edu.au](http://www.sccm.edu.au)

**PARRAMATTA CAMPUS**

**SYDNEY CAMPUS**

**DARWIN CITY CAMPUS**

**ADELAIDE CAMPUS**



# BSB50420 - Diploma of Leadership and Management

COURSE CODE: BSB50420 | CRICOS CODE : 104333C



## Delivery Mode

This qualification is delivered in a Blended Learning approach.

15 Hours/Week Face to Face and 5 Hours/Week Online Structured Self Study. Additional study is required to complete unsupervised, independent work in your own time.



## Course Duration

52 weeks (40 Academic weeks + 12 Weeks Holidays)



## Fees Information

Tuition Fees: AUD 10,800

Enrollment Fee: AUD 250

Material Fee: AUD 444

Total Course Cost: AUD 11,494



## Delivery Location

Parramatta Campus: Level 2, 17 Macquarie St, Parramatta NSW 2150

Sydney CBD Campus: Level 1, 303 Pitts Street, Sydney, NSW 2000

Adelaide Campus: Level 8, 50 Grenfell St, Adelaide, South Australia 5000

Darwin Campus: 25 Cavenagh St, Darwin City NT 0800

This BSB50420 - Diploma of Leadership and Management qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

The latest release of the qualification and packaging rules can be found at the following link:

<https://training.gov.au/Training/Details/BSB50420>

### Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

## Certification

After completion of this course and all assessments, you will be issued with the Nationally Recognised Qualification BSB50420 - Diploma of Leadership and Management

A Statement of Attainment will be issued to students who partially complete this course.

## Course Entry Requirements

- Year 12 (HSC)
- Age- 18 Years or Above
- Academic IELTS 6.0 overall, no less than 5.5 in each band, or upper intermediate, or EAP from approved ELICOS/ESL centre or evidence of completing a VET course at Certificate IV or above the level in Australia.
- Students who do not meet the English requirement as above must sit for an LLN Test.

## Student Support

All students will be provided with a range of learning support options and resources to help them achieve competency. This includes:

- Academic and personal support.
- Referral to external support services.

## Assessment Strategies

Students are provided with assessment resources at the commencement of each unit of competency, along with learning resources.

The assessment resources set out the range and types of assessment tasks that will be used for the unit.

Each unit will comprise of number of assessment tasks which may include short written knowledge tests; discussions; compiling portfolio of evidence; projects; case studies; research; written reports; participating in practical activities such as demonstrations, roleplays and presentations. To perform at your best, you will probably need to work on the assessments outside of class time.



## Credit Transfer

If a Student has an Australian VET qualification and the units are equivalent to the units delivered, the Student will be granted a Direct Credit Transfer.

Qualified trainers/assessors will manage this process following our Student Credit Transfer and Recognition of Prior Learning policy and procedure. This sets out how the process is administered and the adjustment to course duration and course fees.

## Course Structure

To be awarded this qualification, competency must be demonstrated in 12 units of competency, consisting of 6 core units and 6 elective units.

## Policies and Procedures

SCCM adopts and follows policies and procedures that treat all students fairly and equitably following all relevant legislation. For more information, please visit <https://sccm.edu.au/current-students/resources/>

## Recognition of Prior Learning (RPL)

Students who have completed relevant studies or have some of the competencies in the course may apply for Recognition of Prior Learning (RPL). Application for RPL can be made with the initial application or can be made within two weeks of the course commencement using the RPL Application Form and by providing supporting documents. Qualified trainers/assessors will manage the RPL process.

Please note that RPL cannot result in an international student having less than a full-time load of study (20 hours per week) but can reduce the overall duration of the course and fees. See our Student Handbook and the Student Credit Transfer and Recognition of Prior Learning policy and procedure, for more information.

## Pathways

### Education Pathway:

Students who complete this course may wish to further their study into the Advanced Diploma of Leadership and Management.

### Career Pathway:

Possible job roles relevant to this qualification may include:

- Direct Manager
- Human Resource Manager
- Office Manager
- Professional Mentor
- Team Leader
- Product or service manager
- Business Development Manager

# UNITS OF COMPETENCY

## CORE

- BSBCMM511 Communicate with influence
- BSBCRT511 Develop critical thinking in others
- BSBLDR523 Lead and manage effective workplace relationships
- BSBOPS502 Manage business operational plans
- BSBPEF502 Develop and use emotional intelligence
- BSBTWK502 Manage team effectiveness

## ELECTIVE

- BSBCMM412 Lead difficult conversations
- BSBXCM501 Lead communication in the workplace
- BSBSTR401 Promote innovation in team environments
- BSBCRT512 Originate and develop concepts
- BSBPEF501 Manage personal and professional development
- BSBSTR502 Facilitate continuous improvement



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 [admissions@sccm.edu.au](mailto:admissions@sccm.edu.au)

Parramatta Campus : 0 2 8872 0435  
Sydney Campus : 02 8283 5920  
Darwin Campus : (08) 8900 9683  
Adelaide Campus : 0 2 8872 0435