



SYDNEY CITY

COLLEGE OF MANAGEMENT

RTO CODE: 45203 | CRICOS PROVIDER CODE: 03620C

COURSE INFORMATION

www.sccm.edu.au

PARRAMATTA CAMPUS

SYDNEY CAMPUS

DARWIN CITY CAMPUS

ADELAIDE CAMPUS



BSB60420 - Advanced Diploma of Leadership and Management

COURSE CODE: BSB60420 | CRICOS CODE : 103565F



Delivery Mode

This qualification is delivered in a Blended Learning approach.

15 Hours/Week Face to Face and 5 Hours/Week Online Structured Self Study. Additional study is required to complete unsupervised, independent work in your own time.



Course Duration

78 weeks (60 Academic weeks + 18 Weeks Holidays)



Fees Information

Tuition Fees: AUD 16,200

Enrollment Fee: AUD 250

Material Fee: AUD 500

Total Course Cost: AUD 16,950



Delivery Location

Parramatta Campus: Level 2, 17 Macquarie St, Parramatta NSW 2150

Sydney CBD Campus: Level 1, 303 Pitts Street, Sydney, NSW 2000

Adelaide Campus: Level 8, 50 Grenfell St, Adelaide, South Australia 5000

Darwin Campus: 25 Cavenagh St, Darwin City NT 0800

This BSB60420 - Advanced Diploma of Leadership and Management qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

The latest release of the qualification and packaging rules can be found at the following link:

<https://training.gov.au/Training/Details/BSB60420>

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this qualification at the time of publication

Certification

After completion of this course and all assessments, you will be issued with the Nationally Recognised Qualification BSB60420 - Advanced Diploma of Leadership and Management

A Statement of Attainment will be issued to students who partially complete this course.

Course Prerequisite Requirements

Entry to this qualification is limited to those who:

·Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).

or

·Have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.

Course Entry Requirements

- Year 12 (HSC)
- Age 18 Years or Above
- Academic IELTS 6.0 overall, no less than 5.5 in each band, or upper intermediate, or EAP from approved ELICOS/ESL centre
- Students who do not meet the English requirement as above must sit for an LLN Test.

Assessment Strategies

Students are provided with assessment resources at the commencement of each unit of competency, along with learning resources. The assessment resources set out the range and types of assessment tasks that will be used for the unit.

Each unit will comprise of number of assessment tasks which may include short written knowledge tests; discussions; compiling portfolio of evidence; projects; case studies; research; written reports; participating in practical activities such as demonstrations, roleplays and presentations.

To perform at your best, you will probably need to work on the assessments outside of class time.

Student Support

All students will be provided with a range of learning support options and resources to help them achieve competency. This includes:

- Academic and personal support.
- Referral to external support services.



Credit Transfer (CT)

If a Student has an Australian VET qualification and the units are equivalent to the units delivered, the Student will be granted a Direct Credit Transfer.

Qualified trainers/assessors will manage this process following our Student Credit Transfer and Recognition of Prior Learning policy and procedure. This sets out how the process is administered and the adjustment to course duration and course fees.

Pathways

Education Pathway:

Students who complete this course may wish to further their study into a range of qualifications, such as the Graduate Diploma of Management or Bachelor degree.

Career Pathway:

Possible job roles relevant to this qualification may include:

- Senior Executive
- Senior Manager – Human Resources
- Area Manager
- Business Analyst
- Department Manager
- Business Development Manager

Recognition of Prior Learning (RPL)

Students who have completed relevant studies or have some of the competencies in the course may apply for Recognition of Prior Learning (RPL). Application for RPL can be made with the initial application or can be made within two weeks of the course commencement using the RPL Application Form and by providing supporting documents. Qualified trainers/assessors will manage the RPL process.

Please note that RPL cannot result in an international student having less than a full-time load of study (20 hours per week) but can reduce the overall duration of the course and fees. See our Student Handbook and the Student Credit Transfer and Recognition of Prior Learning policy and procedure, for more information.

Course Structure

To be awarded this qualification, competency must be demonstrated in 10 units of competency, consisting of 5 core units and 5 elective units.

Policies and Procedures

SCCM adopts and follows policies and procedures that treat all students fairly and equitably following all relevant legislation. For more information, please visit <https://sccm.edu.au/current-students/resources/>

UNITS OF COMPETENCY

CORE

- BSBLDR601 Lead and manage organisational change
- BSBLDR602 Provide leadership across the organisation
- BSBOPS601 Develop and implement business plans
- BSBSTR601 Manage innovation and continuous improvement

ELECTIVE

- BSBHRM613 Contribute to the development of learning and development strategies
- BSBCRT511 Develop critical thinking in others
- BSBCMM511 Communicate with influence
- BSBPEF501 Manage personal and professional development
- BSBXCM501 Lead communication in the workplace



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 Sydney Campus : 02 8283 5920
 Darwin Campus : (08) 8900 9683
 Adelaide Campus : 0 2 8872 0435