SYDNEY CITY COLLEGE OF MANAGEMENT
RTO CODE: 45203 | CRICOS PROVIDER CODE: 03620C

SIT60216 - DIPLOMA OF EVENT MANAGEMENT
CRICOS CODE: 105044D

Course Description:
This qualification reflects the role of individuals who use a broad range of event-related skills and sound knowledge of event management processes to coordinate event operations. They operate independently and make operational event management decisions. Events are diverse in nature and this qualification provides a pathway to work for event or exhibition organisations operating in a range of industries, including the tourism and travel, hospitality, sport, cultural, and community sectors.

Course Outcome:
The diversity of employers includes event or exhibition management companies, event venues, or organisations that organise their own events. Work could be undertaken in an office environment where the planning of events takes place, on-site at venues where events are staged or a combination of both.

Entry Requirement:
International students must:

- Be at least 18 years of age.
- Have completed a qualification at a Certificate IV level in a related field such as hospitality, business, management or human resources.
- Have an IELTS score of 5.5 or equivalent (test results must be no more than 3 years old)

Assessment Method:
Assessments may include short written knowledge tests, discussions and oral communication demonstrations, case study exercises, written reports, web-based research and reports, final projects and final written exams. To perform at your best, you will probably need to work on the assessments outside of class time.

Recognition of Prior Learning (RPL):
Students who have completed relevant studies or have some of the competencies in the course may apply for Recognition of Prior Learning (RPL). Application for RPL can be made with the initial application or can be made within two weeks of the course commencement using the RPL Application Form and by providing supporting documents. Please note that RPL cannot result in an international student having less than a full-time load of study (20 hours per week) but can reduce the overall duration of the course and fees. See our Student Handbook for more information.

Course Credit
If a Student has an Australian VET qualification and the units match exactly with the units delivered, the Student will be granted a Direct Credit Transfer. Marketing and student services staff will manage this process following Student Credit Transfer and Recognition of Prior Learning policy and procedure. This sets out how the process is administered and the adjustment to course duration and course fees.

Course Credit
52 weeks (40 Academic weeks + 12 Weeks Holidays)

Study Mode
14 Hours Face to Face and 6 Hours Online

Delivery Location
Level 2, 17-21 Macquarie St Parramatta NSW 2150,
Level 1, 303 Pitt St, Sydney 2000, NSW,
9 Searcy St, Darwin City, NT, 0800

Core Units

SITXGLC001	Research and comply with regulatory requirements
BSBSUS501	Develop workplace policy and procedures for sustainability
SITXWHS004	Establish and maintain a work health and safety system
BSBRSK501	Manage risk
BSBMGT608	Manage innovation and continuous improvement
SITXMPR007	Develop and implement marketing strategies
SITXCCS008	Develop and manage quality customer service practices
BSBWRT401	Write complex documents
SITEEVT011	Research event trends and practice
SITEEVT012	Develop event concepts
SITEEVT013	Determine event feasibility
SITEEVT014	Develop and implement event management plans
SITXHRM003	Lead and manage people
SITXFIN004	Prepare and monitor budgets
SITXMGT002	Establish and conduct business relationships
SITEEVT008	Manage event staging components

Elective Units

SITXHRM006	Monitor staff performance
BSBADM502	Manage meetings
BSBCMM401	Make a presentation
BSBMGT617	Develop and implement a business plan
SITXHRM004	Recruit, select and induct staff
BSBDIV501	Manage diversity in the workplace
SITXCOM005	Manage conflict
SITEEVT010	Manage on-site event operations

National Link
https://training.gov.au/Training/Details/SIT60216

Contact Information
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